

APPLICATION NOTE

How to create access levels in PROS CS

ONLine Access

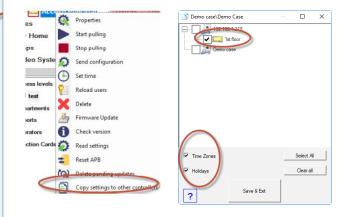
The access level

The access level determines which doors may be entered by the user, and with the help of time zones, it also defines the hours of the day and days of the week a user may enter a door at a particular access level.

1. Go to the controller/right click/properties

Make time zone there. Do this for all the controllers separately or use right click/ Copy settings to other controller

	Properties	Time zones	Holidays	Advanced	-		in com		_	_	_	
٦Z			Begin		Hol	Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	Working H	ours	09:00	17:00		2	•	•	•	•		
E	122		00:00	23:59	V	2	V	2	2	7		R
3	TZ 3		00:00	23:59	14	~	~	~	~	V		~
4	TZ4		00:00	23:59	2	2	2	2	1	7	V	•
5	TZ 5		00:00	23:59		V	V	7	2	V	1	7
6	TZ 6		00:00	23:59	1	•	1	7	V	•	V	•
7	TZ7		00:00	23:59	7	◄		•	V	•	V	7
8	TZ 8		00:00	23:59	7	◄	V	1	•		V	~
9	TZ9		00:00	23:59	•	◄	2	•	1	◄	2	2
10	TZ 10		00:00	23:59	7	•	•	•	V	V		2
11	TZ 11		00:00	23.59		◄	2	•	•	V	1	~
12	TZ 12		00:00	23:59	7	₹	V	1	V	•	•	7
13	TZ 13		00:00	23:59			V			V		•
14	TZ 14		00:00	23:59	7	◄	V	•	7	◄	V	•
15	TZ 15		00:00	23:59	V	•	V	1	•	V	•	7
16	TZ 16		00:00	23:59		◄	V	1	V	◄	V	•
17	TZ 17		00:00	23:59	V	₹	1	•	•	7	•	•
18	1Z 18		00:00	23:59		◄	•	1	•	V	V	•
19	TZ 19		00:00	23:59	V	₹	☑	•	V	◄	▼	◄
20	TZ 20		00:00	23:59		2	2	•	•	V		•
21	TZ 21		00:00	23:59		1	~		•	◄	V	~
22	TZ 22		00:00	23:59	1		1	•	1		•	•



2. Go to Access level and make access level for the cleaning time

Select the readers within the time zones created. Put name for the Access level.

		rs configured for perman				
Controller	Door	Reader		/7		
Acceso Principal	Interior.	Interior	1			
Acceso Principal	Exterior.	Exterior]			
13-01-09-000	D1 - 130109000	R1 - 130109000				
13-01-09-000	D2 - 130109000	R2 - 130109000	1			
Acceso Garaje	Garaje Exterior	Lector Rampa		09: 00-17:00 , Mon, Tue, Wed, Thu, Fri Working Hours	٦	18: 00-22:00 , Mon, T Wed, Thu, F
		Lector Esclusa		09: 00-17:00		Evening 18: 00-22:00 Mon. T Wed. Thu, F
lcceso Garaje	Garaje Exterior			Wed, Thu, Fri		

Note: Make sure the readers have ENABLED access in time zones:

ctor Rampa aximity raje Extenior egand26	•		
raje Exterior	•		
egand26	•		
tside	•		
tside	-		
00	-		
minutes			
	•		
ne -	-		
	tside tside 00 minutes	tside	nide • 00 ÷ minutes



😂 Users count: 7 / 7 \times User name Ana Smith Name Wiegand 26 1234567 User ID (Card number) ID 18 18 Site code 54919 54919 User code Card • Туре 2 0 🖾 🧕 🗙 5555 Access Code Name 🏖 Basic 💷 Additional IDs 📄 Personal details 📄 Personal details 2 🛄 Output control D Biometry E Text Log Car_David Jones David Lee Access level • test James Wood Jolimited Stephanie McColumn Department No access TEST 1 Workgroup High Management Test 2 ▼ 00 ▼ : 00 ▼ :00 Valid from 5/13/2019 ▼ 00 ▼ : 00 ▼ :00 Valid until 12/31/2099 Apply Anti-pass policy 🔽 Single entry user 🗐 Renew access ? Users Filters Clear filters Cancel Save

3. Go to USERS and assign the newly created access level to the desired Users.

All product specifications are subject to change without notice.

